

Denman Island Residents Association

Executive Minutes

January 8, 2025

Old School – Conservancy Office

-Attendees: Jenny Balke (Chair), Andrew Pringle Secretary), Virginia MacCuspic (director and bookkeeper), Ron Wilson, Tony Gregson, and Sam Borthwick.

Call to order: 10:00 AM

- 1. Approval of Minutes:** Motion to approve draft minutes of
 - Executive meeting on December 1, 2025 and
 - Public Meeting of December 8, 2025.
 - All in favour; Carried.
- 2. Approval of Agenda:** Motion to approve draft agenda. All in Favour, Carried.

DIRA Business / Finances

- 3. Membership List:** Bylaw 2.2 states that “To be a member of the association an eligible person or non-profit shall register annually with the Membership Coordinator.”
Action (Tony):
 - a) Mention the need to confirm membership in the notice of the public meeting.
 - b) Arrange to take signups at public meetings.
- 4. Waste Management garbage bag stickers**
The Fire Hall, Community Hall, and Activity Centre are reluctant to pay for garbage tickets.

MOTION: That the Fire Department is not an exception to the requirement for garbage stickers. CARRIED.

Actions:

- (Jenny): Talk to Fire Hall (Rob Manering) about purchasing stickers for their garbage.
- (Sam): Talk to DIRCS (Eli Hason) about purchase of garbage stickers for Community Hall possibly on the basis of a quid pro quo for DIRA rental of Back Hall meeting space.
- (Andrew): Talk to Activity Centre (C Rea) about purchase of garbage stickers.

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5. Finances

Virginia circulated monthly financial statements (Balance Sheet and Profit & Loss) to December 31st. The statement shows a surplus of to date of \$7,566.36. The statement is not the Year-End statement which will be fully reconciled and contain more detailed reporting. **SEE Annex A: Financial Statement 2025-12-31**

6. DIRA's future management

Jenny's research into a comparison of DIRA with HIRRA has revealed several significant differences:

- HIRRA abandoned a completely volunteer model of association twenty years ago and hired a paid Executive Director who reports to the board; DIRA is completely volunteer.
- HIRRA meets twice a year; DIRA meets every month.
- HIRRA has no public meetings; DIRA has public meetings every month.
- HIRRA meetings are online by ZOOM; DIRA meets in-person.
- HIRRA has a significant payroll function funded by the CVR; apart from the Recycling Centre, DIRA has no payroll.

Faced with an aging cohort of volunteers willing to serve on the board, finding volunteer board members is increasingly difficult. At the same time, it is clear that young people struggle to make ends meeting on Denman and need to be compensated. There are four options:

1. Continue on with the volunteer model.
2. Hire an executive director.
3. Turn over DIRA's responsibilities to the CVRD.
4. Try something else, whatever that might be.

Action: Board to set up a meeting with HIRRA to learn more about how their model of hired staff has worked out.

Action: Take discussion of DIRA's future options to public meetings.

Agreed: Discussions should ensure that off-island ratepayers are included

7. Website: In progress. No further report.

Public Meeting Jan 12, 2026

8. Recreation Grant accountability

A presentation by Fireweed on Miaow is confirmed.

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Action: Tony to remind Quinn Lundberg about the presentation by the Inner island Dance Collective.

9. Pesticide Free Committee

Action: With resignation of a committee member, be sure to mention need to a replacement to meet required minimum of three members.

Document History

Status	Date	Responsible	Comment
Draft	2026-01-09	Tony Gregson	Distribution to Board

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Annex A: Financial Statement 2025-12-31

DIRA - Denman Island Residents Association

Balance Sheet

As of December 31, 2025

	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
10010 First Chequing 1 DIRA Admin Op Acct 4083	48,024.97
10020 First Chequing 2 Community Dock Acct 4083	43,803.56
10030 DIRA First Savings Account 4083	0.10
10040 DIRA First Ownership Account	2.75
Total Cash and Cash Equivalent	\$91,831.38
Accounts Receivable (A/R)	
12000 Accounts Receivable	0.00
Total Accounts Receivable (A/R)	\$0.00
Total Current Assets	\$91,831.38
Non-current Assets	
16600 LONG TERM INVESTMENTS	
16615 GIC #17	5,837.18
Total 16600 LONG TERM INVESTMENTS	5,837.18
Total Non Current Assets	\$5,837.18
Total Assets	\$97,668.56
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
17000 Accounts Payable (A/P)	597.19
Total Accounts Payable (A/P)	\$597.19
25000 GST/HST Payable	-516.19
Total Current Liabilities	\$81.00
Total Liabilities	\$81.00
Equity	
35000 Opening Balance Equity	0.00
Retained Earnings	93,904.37
Profit for the year	3,683.19
Total Equity	\$97,587.56
Total Liabilities and Equity	\$97,668.56

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Profit and Loss
January - December 2025

	JAN 2025	FEB 2025	MAR 2025	APR 2025	MAY 2025	JUN 2025	JUL 2025	AUG 2025	SEP 2025	OCT 2025	NOV 2025	DEC 2025	TOTAL
INCOME													
4270 Municipal / Regional Funding		\$55.50	2,395.00	330.00		2,395.00	2,395.00	25,342.00	\$25.50	2,395.00			\$36,723.00
4275 DIRA Quarry Administration Fees								700.00					\$700.00
42755 DIRA Administration Fees - Other		\$55.50	\$2,395.00	\$30.00	\$0.00	\$2,395.00	\$2,395.00	\$26,042.00	\$25.50	\$2,395.00	\$0.00	\$0.00	\$36,893.00
Total 42000 REVENUE	\$0.00	\$55.50	\$2,395.00	\$330.00	\$0.00	\$2,395.00	\$2,395.00	\$26,042.00	\$25.50	\$2,395.00	\$0.00	\$0.00	\$36,893.00
Total Income	\$0.00	\$55.50	\$2,395.00	\$330.00	\$0.00	\$2,395.00	\$2,395.00	\$26,042.00	\$25.50	\$2,395.00	\$0.00	\$0.00	\$36,893.00
GROSS PROFIT	\$0.00	\$55.50	\$2,395.00	\$330.00	\$0.00	\$2,395.00	\$2,395.00	\$26,042.00	\$25.50	\$2,395.00	\$0.00	\$0.00	\$36,893.00
EXPENSES													
5200 DIRA Municipal Funding Distribution													\$0.00
Total 52000 FUNDING EXPENSES													\$0.00
53000 EXPENSES													
53005 Accounting Expenses			766.74	600.00	417.86	482.86	305.36	267.86	345.00	324.10	342.86	211.61	\$3,387.51
53010 Advertising and Promotion				48.19	380.87		53.38		34.50	41.06	42.70		\$1,387.44
53020 Office and Admin Expenses							97.29		80.00	35.00			\$282.29
53030 Donations Expense									136.36				\$136.36
53040 Insurance Expenses									4,859.68				\$4,859.68
53050 Materials & Supplies - Non-Office									207.76				\$207.76
53070 Fuel & Vehicle Maintenance	100.00				50.00	50.00	50.00	50.00	50.00	50.00	60.00	66.34	\$400.00
53090 Office Expenses	111.28	55.64	55.64	73.61	65.34	66.34	66.34	66.34	66.34	66.34	111.03	66.34	\$120.00
Total 53000 EXPENSES	\$217.28	\$55.64	\$822.38	\$723.80	\$915.07	\$699.20	\$727.37	\$394.20	\$2,520.54	\$576.50	\$596.59	\$307.95	\$11,576.62
Total 52000 FUNDING EXPENSES													\$0.00
Total 53000 EXPENSES	\$217.28	\$55.64	\$822.38	\$723.80	\$915.07	\$699.20	\$727.37	\$394.20	\$2,520.54	\$576.50	\$596.59	\$307.95	\$11,576.62
PROFIT	\$-217.28	\$-479.88	\$1,542.62	\$-393.80	\$-915.07	\$1,755.80	\$1,792.63	\$26,657.80	\$-25,026.14	\$1,778.50	\$-696.59	\$-307.95	\$7,596.38

Note
Admin Only