

Minutes of the meeting of the Denman Island Residents Association (DIRA) held on Monday, February 18, 2013 in the Back Hall, located at 1196 Northwest Road, BC, commencing at 7:30 pm.

**Present:** Chair: Frank Frketich  
Executive: Denise MacKean (minute taker)  
Anne Page  
Bert Taylor  
Doug Wright (treasurer)  
Bob French

**Apologies:** None

**Call to Order:** 28 people in attendance.

**Approve the Agenda:** **Carried**

**Approve the Minutes: Motion** that the Minutes of the General Meeting on Jan. 14, 2013 be approved. Liz Johnston suggested a correction to these minutes and made a **motion** to change the Jan. 14, 2013 minutes. Bert pointed out any correction coming from tonight's meeting be reflected in tonight's minutes. Anne Page said we have already corrected the minutes with regard to Nettie Cotter's role in reviewing the 2012 books. Liz's other changes concern Canada Revenue Agency who require reporting of our revenues and balance sheets yearly, advising Canada Revenue recently changed its rules requiring all NPOs to file Annual Corporate Income tax Returns. Liz has posted a letter to DIRA re these new CRA requirements and strongly stated that DIRA needs to provide an annual external financial review, as this is the general accounting practice for any organization especially when administering tax dollars. Such a review and all CRA filings must include all financial activities within the organization, and must be done by a qualified person who is at "arm's length" from the organization.

The motion to change Jan. Minutes

**Not Carried**

The Motion to approve Minutes of Jan. 14, 2013

**Carried**

**Executive Report:** Frank reported:

**The nominating committee** for new Directors for the up-coming AGM will be Anne Page, Derek Hood and Denise MacKean. He encouraged those interested in being on the Board let the committee know. Four new members are required.

**A website Posting Policy** (draft form) has been posted on the website and Anne Page is seeking feedback. It will be voted on at the next General meeting. John Johnston wondered why the DIRA president seems to be given "veto" powers over postings and Anne replied that it attempts to give the President "coordinator" power and agreed to look at the wording of this to reflect that intent. She encouraged such comments to help fine tune the policy.

**Service Agreement with CVRD** has been returned to the CVRD with the Boards suggestions. Waste Management, Parks and Trails and Bill Mee committees are reviewing the schedules specific to them. Once CVRD responds to our recent re-write it will be brought to the membership. Liz Johnston commented we should seek compensation particularly for an audit if one is required in this agreement.

**Transition Denman** has requested to become a DIRA committee and they have voted to do this. Their Goals are on DIRA's website. The membership will vote on this in March. John Johnston queried their financial connection to DIRA and was concerned about committees having their own bank accounts. Liz felt an external review for the committees would be re-assuring. They will maintain their own bank account and report financial activity to DIRA. They will also be expected to take on extra costs of insurance such as Director's and Event insurance.

**DIRA constitution and By-laws** will soon receive a preliminary look by the Board in case revisions are required.

**DIMS Green Cemetery Presentation:** Lori McFarlane explained the group's work so far. The next step is to complete an Operators application which requires a design plan. With the help of diagrams she described the plans so far and the general philosophy of a “green cemetery” which will have a different aspect from the traditional one. Costs were also discussed and the aim is to cover set-up costs up front as much as possible. The Table Tennis Tournament fundraiser is part of that effort. She also assured us that detailed burial records will be kept.

**Business arising from the minutes:** Simon Palmer reported that Denman Works! replied to the questions brought up by Allan Danks at the January meeting. That reply was posted and Simon will follow this up with Allan later.

**New Business: Year-end Financial Report:** Doug Wright presented his report for 2012 and it is on the website. He reported Revenues, Expenses and Monies available. He went through the Community Dock Committee entry as an example of what is reported and briefly other committees. These are the figures that go to Revenue Canada and Doug felt they show our monies are being spent appropriately and it is transparent so a paid financial review should not be necessary.

#### **Committee Reports:**

**Waste Management:** Bob French reported that the volume passing through the Bottle Depot continues on a downward trend. It is an important part of Waste Management and they decided to put all donations to Waste Management towards the Bottle Depot. We need to encourage people to return locally.

**Bill Mee Park:** Glen Snook announced that the new decals are available for a year of launching for \$25. Also they have a new kiosk and notice board.

**Community Dock** washers were thanked by Frank.

**Trails:** Allan Danks reported that the old bike ramps were dismantled in Boyle Point Park.

**Old School:** Gloria Michen reported that the student mural which was destroyed by fire is being redone by students under the guidance of Sharon Karston. The grant for roof repairs has not been awarded yet.

#### **Liaison Reports:**

**Fire Department:** Don Luckett said that the recent recruiting drive is bringing results and will precede the new training cycle. A new CPR course is planned. Also a new small vehicle is expected the end of May and a slight extension of the truck bays is underway. The 6000 gallon reserve tank is now complete at Bill Mee Park to serve the south end.

**Denman Works!** Simon commented on making agendas and minutes available by e-mail. They will be meeting with CVRD on Feb. 17 mainly about financial matters. \$2000 was approved for the Tourist Brochure and money was made available for the cooler at the store. The Community Project Grant forms are now available on Denman Works! website. Their Micro Lending workshop well attended and such a program might start with a mentorship program. Simon pointed out that all residents of Denman are eligible members and need only to give their name and address. Anne Page suggested a request for membership could go on DIRA's website. Presently CVRD requires a financial review from Denman Works!.

**Islands Trust:** Laura Busheikin encouraged people to attend the upcoming event the evening of Feb. 26, Shoreline Ecosystem Workshop. The same morning there will be a Trust Meeting at the Seniors. Aquaculture will be a large part of the agenda. She said that they require more members for

their Advisory Committees. The B.C. Supreme Court validated the Trust's Steep-slope bylaws recently.

**Reminder:** Frank drew attention to the CVRD Budget Presentation on Feb. 27, 7-9 at the Hall. There will also be smaller meetings with tax-supported groups before that time.

Anne Page asked for feed-back on the website comment form.

**Motion to adjourn was carried.**

**Minute taker:**

**Chair:**

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Denise MacKean

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Frank Frketich