

Executive Meeting Minutes, Monday, May 7, 2018

Present: Ron Shepherd (Chair), Doug Wright, Bob French and Andrew Pringle

Meeting called to order at 4:00 P.M. In the Old School, Conservancy Room

1. Additions to Agenda: CVRD reps to meet with DIRA reps, Recreation Grant Update and Waste Management Contract Renewal Update.

Motion to adopt agenda, seconded and all voted in favour

2. Election of Officers: A motion to assign board positions as follows was proposed: President - Ron Shepherd, Vice-President - Bob French, Treasurer - Doug Wright and Secretary - Andrew Pringle.

The motion was adopted and all voted in favour.

3. Remaining Term for Each Board Member: For planning purposes the following represents each board members minimum future commitment:

Ron Shepherd - 2 years, Bob French - 2 years, Doug Wright - 1 year, Andrew Pringle - 1 year and Frieda Werden 1 year.

4. Filing of Constitution Changes per AGM Motions: The revised constitution will be submitted with the financial statements when complete, likely in June. Bert Taylor has offered to help with this process if required.

5. Succession Planning: There was a lot of discussion regarding the need for more professional help in the preparation of the DIRA financial statements due to the complexity of preparing consolidated financial statements and the workload involved in the day-to-day operations. Ron will write a proposal for further discussion at the next executive meeting.

6. Dock Gate Post Complaint: There was a complaint regarding the gate posts which were installed to restrict access to the beach beside the dock. Ron will send a response to the complaint explaining that access to the beach is at the users own risk (as the signage states). Doug offered to follow-up with the Dock Committee. The gate opening is 16 feet however the posts appear to be not a visible as they could be (the letter claims that 5 vehicles have been damaged after hitting one of the posts). The executive recommends that the posts should be painted a bright yellow to increase visibility.

7. Request for Letter of Support from DCLTA: This item will be added to the

agenda for the next public meeting for a vote.

8. Graham Lake Swim Dock Request for \$500 Recreation Grant: There was a motion to support Graham Lake Swim Dock Committee requesting \$500 funding from the Recreation Grant Committee. The motion was seconded and all voted in favour. This request will be taken to the DIRA membership on May 14th for their concurrence.

9. Letter to Highways Regarding Sightlines and Clean-up on Big Hill: Laura Pope has been in contact with highways regarding the clean-up of debris left from a previous clean-up at the bottom of the hill. This debris is blocking a path reducing safety. She has also asked for branch removal (from the clump of cedars at the bottom of the hill) to improve sightlines. Ron will compose a letter to highways to inform them about DIRA support for this initiative.

10. Blackberry Lane Request for Playground Equipment Funding: Blackberry Lane (preschool) requested about \$1,200 to replace broken swings in the playground. They have been unsuccessful in getting funding from any other source. The DIRA executive believes that it would be best for them to put in a request for a Recreation Grant and Ron will advise them to submit a Recreation Grant application for funding. Bob French will contact them to help with the process as the application needs to be submitted this month.

11. Parks Committee - Piercy Park Request: The Parks Committee would like to see a right-of-way to the beach across from the Piercy Farm converted into a neighbourhood park. Ron will discuss this at the next public meeting and advise the CVRD if DIRA gets support for this. The conversion process involves community support and then highways issuing a Special Use Permit to convert the right-of-way into a park.

12. CVRD Reps to Meet with DIRA Reps: The CVRD has requested to meet with DIRA reps on May 17th at 3 in the afternoon. Ron, Doug and Andrew plan to attend and Ron will ask Stacey if she can attend. This meeting is informal and there is no agenda.

13. Recreation Grant Update: Jack Forsyth will report at the June 4th executive meeting the results of the Recreation Grant Committee funding allocation decision.

14. Waste Management New Contract Update: Bob is reviewing the contract template provided by the CVRD for the previous contract and will ask the CVRD

if it's still OK to use again. Roughly speaking, the bidding process for the new contract should start in early September and close in early October.

Meeting Adjourned at 5:55 PM