

Minutes of DIRA Board of Directors Meeting
February 4, 2013

Present: Chair; Frank Frketich, Bert Taylor, Anne Page, Doug Wright, Bob French, Denise MacKean (recording)

Regrets: none

1. The meeting was called to order. Added to the agenda was the plaque for Andrew Scruton's tree, putting the Exec. Meeting agenda on the website, a DIRA bin at re-cycle and 2 items from Doug concerning financial reporting and HST rebates. Agenda approved.
2. Minutes for the Board meeting of January 7, 2013 were adopted as presented.
3. Recreation Grants were discussed and Bert reviewed Sharon Clarke's letter to Bruce Joliffe. Sharon felt that the grant recommendations committee process was flawed in that those with vested interests were most likely to come forward to serve on it. She is seeking tax support for community-owned facilities and stated her desire to talk to Bruce and others about this. Frank may be meeting with other community groups to talk about getting together to seek CVRD support. The DIRA Board is behind such an effort. Bert will talk with Sharon in the next month to get her suggestions on the Rec. Grant process. He put forward a series of actions time-line for this year's recreation grant process: identify the minimum three nominees that DIRA must put forward for the committee, to be approved at the March Board meeting (February); seek input from former recommendations committee members and others for helpful guidelines and support to give new committee members, and for any changes needed to the process (Feb.-Mar.); call for nominations from all Denman Islanders to the Denman Island Recreation Grant Recommendations Committee, announce the public meeting for election of committee members to be held in conjunction with the April DIRA AGM and announce any proposed changes to the recommendations process (March DIRA AGM and via advertisements early in March); Board approves informal guidelines to be given to grant recommendations committee members when they are elected (April Board meeting); election of committee members and approval of any process changes (April public meeting in conjunction with DIRA AGM). At that point the committee takes over and advertises the grants and where to apply, states application deadline, etc. (a.s.a.p. after April public meeting); Grant Committee submits its recommendations to DIRA Board for approval of clarity and factual correctness only, and then to public meeting for approval (June DIRA Board meeting and public meeting in conjunction with June DIRA AGM, or corresponding July meetings, at the option of the committee – public meeting to be advertised adequately well in advance); Board sends grant recommendations to the CVRD (a.s.a.p. After public meeting). Advertising costs were discussed.
4. Website Links were discussed to decide what is appropriate on our site. Should we try to stay specific to the island and DIRA or spread wider? We agreed to provide links to relevant non-profit groups and associations.
5. A suggested Website Posting Policy was sent around by Anne who presented it to the meeting. This might include what should be linked. This was a first draft and was accepted as a good policy starting point. The draft Website Posting Policy will be put on the DIRA website so that residents can review it prior to the Feb. 18, 2013 General Meeting where it will be posted.
6. New Board members for the April AGM: Anne and Denise presented a tentative list of people to contact and asked Board members to call ones they knew. It was **Moved** that Anne and Denise become members of the nominating committee. **Passed**. They will organize the phoning and together try to get 5 new Board members. Frank will write an article for the Grapevine and ask for additional nominating committee members.
7. Membership Drive: Anne reviewed our efforts the last two years which included a mail-out one year and an insert in the Grapevine one year. Other approaches include a Grapevine insert, Denman Island online Bulletin Board, articles in both papers, booth at the Market and re-cycle.

8. Transition Denman's proposal to become a committee of DIRA: Frank, Bob and Anne met three of their representatives to clarify some questions before they made a final decision on the matter. As a committee of DIRA one of our policies states we need financial reporting even if they have their own bank account. Transition Denman is going back to their membership to make a final decision regarding whether they will become a committee. We will put information about Transition Denman on the DIRA website for members to view. If all goes well, DIRA members will be asked to vote on this as early as the Feb. or March General Meeting.
9. The Draft agreement with CVRD will be considered tomorrow, Feb. 5, but Bob's re-write is basically agreed upon for submission to CVRD.
10. Constitution and By-law study: Frank wants to take it on with Bert's help. It needs clarification of roles of the Board and members as well as other changes.
11. The CVRD Budget presentation takes place on Feb. 27 at the Community Hall from 3-9pm. DIRA will have a session with them from 3-4 and will focus on our financial needs in delivering services to the island and related issues.
12. Before DIRA applies for an HST rebate Doug said Waste Management must fill out a form. DIRA has one business number to cover all its committees.
13. Doug reported the 2012 year-end financial statements are done and the Books all balance. They show a slight surplus for the year. Doug will report to the next meeting and put information on the website.
14. After some discussion it was decided a Swim Dock bin at re-cycle would be a better choice than a DIRA bin so this will be pursued by Bob via Leslie Dunsmore.

The next Board meeting is March 4, 2013. A motion to adjourn was carried.