

DIRA Executive Meeting April 6, 2010

7:30 p.m. Old School Meeting Room

Executive Present: Derek Hood, Liz Johnston, Moira Webster, Max Campill, Doug Wright, Patti Willis

Regrets: Andrew Scruton, Perri Gorrara

Call to Order: 7:36 p.m.

Presentation: Waste Management Committee Chair – Bob French - Advised that the WMC put out bids for hauling recyclables for a two-year contract and received two bids (Sun Coast and Dave Lang). Dave Lang was the successful bidder. Bob brought the recyclables contract for signature by the President and the Treasurer.

Motion: That the Executive accept the contract as presented. *M/S/carried*

Presentation: Pesticide Free Committee - Harlene Holm:

Discussion regarding the grant-in-aids funds, replacement broom pullers, and a proposed sign.

Action: Derek will liaise with Peter Thomsen regarding the funds as well as “notes/minutes” prior to presenting a recommendation to the Executive.

Approval of Agenda:

M/S/carried with amendments

Approval of Minutes: March 1, 2010 *M/S/ carried with amendments*

Approval of Minutes: March 18, 2010 *M/S/carried with amendments*

New Business:

1. **WMC** – no further action except to request a copy of the contract from Bob French.
2. **Pesticide Free Committee** – The Executive agreed that the funds received from the rental of broom pullers should be available to the PFC for replacement of, or repair to, broom pullers. Derek will liaise with Peter to sort out the funds. In order to endorse the signage the DIRA Executive will require the specs and the wording.

Action: Derek to liaise with Peter and provide recommendation to Executive.

3. **DICEEC:** Hiring of Employee and Accountability of Conditional Funding (Doug Wright). Doug advised that DICEEC has approval from the CVRD to hire a person to run the resource centre office. Liz explained that the CVRD would like the hiring of the employee done through DIRA rather than the Senior’s Activity Centre. The suggestion is to have a discussion with Leslie Dunsmore (payroll) to establish whether she would agree to the additional work. DICEEC is willing to pay Leslie with an option down the road to have the DICEEC employee take on the task of doing minutes for DIRA. Liz will provide the conditional contract for review to the Executive. Plan to have Patricia Gagnon loosely supervise the person on behalf of the DICEEC Committee. Employee would be hired through DIRA through a partnership with DICEEC. DICEEC will take the issue to a future DIRA Meeting. In terms of accountability of conditional funding Doug reported that the CVRD would like to run the money through DIRA as specified by the DIRA Constitution. It would require that DIRA be responsible for monitoring the funds and projects.

Action: Doug and Liz will discuss with Leslie Dunsmore to explore the process.

4. **Parks Committee’s** New Contract for Stanehill Park. Does not require any action from Executive.
5. **Recreation Fund committee** – Moira will update the application form to include the RD’s Bylaw that states the funds are for Sports/Fitness/Physical Activity.
6. **Financial Report** - Derek provided a preliminary report and will e-mail the final document prior to April 12, 2010 meeting. Derek plans to only speak to the highlights at the meeting but will post the full document. Patti suggested that the document be projected on the screen rather than providing paper copies. Donations to the local papers will be brought forward to a subsequent meeting rather than at the AGM.
7. **Swim Dock:** Liz reported that she is actively seeking liability insurance but has no results at this time. The Conservancy letter was briefly discussed. Patti noted that a tree fell on the access to the dock during the recent storm. A report will be provided to the membership at the April 12th Regular Meeting.

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8. **Purchasing Policy:** follow-up – Patti advised that there is an approved tendering policy dated Nov 14, 2005. It is necessary now to decide how we want to change it as it is fraught with problems.
Action: Patti and Doug will meet to discuss the problems with it.
9. **Nominating committee/voting/constitution.** Patti provided the format for voting. Moira has prepared ballots.
10. **DIRA Meeting with Hornby:** Wednesday April 28th 10 -12 and 12:30 – 2:00 p.m. - Liz will prepare questions and book meeting room. Pot luck lunch.
11. **DIRA Workshop:**
Action: Liz will contact Ron Sitter to schedule a date (May or June).
12. **Meeting with James Bast and DIVFD:** Patti reported that no date has been set.
Action: Liz will take over the task as Patti is leaving the Board.
13. **Old School:** Liz will scan the permit application and send to Exec. (Old School Access permit application to change the driveway). Decision will be done via e-mail.
14. **Health Network** – nothing to report at this time. Liz will take David Fairbairn's concern regarding vermin in Denman Village to the Health Network meeting.
15. **Rats in Denman Village:** David Fairbairn advised the Executive that he is concerned about the rat problem in Denman Village. Liz suggested that she could take this issue to the Health Networking meeting and discuss it there as it is not a DIRA issue unless it is brought up at a DIRA meeting with a request for action.
16. **DIRA AGM and General Meeting:** Liz will Chair, Patti will bring chart paper, Doug will do Grapevine article, Derek sign on tree/ Liz the sandwich board, Max will set up.
17. **Constitution:** Moira noted that this is a retyped version with the amendments to the Constitution. It is not necessary to advise the Society's Act when bylaws are changed. They only require a copy for their file. It was noted that many previous changes have never been registered.
18. The Executive thanked Patti for her contribution to the Board.

Incoming Correspondence:

1. CVRD RE: Funding Announcement (support for ESS Training) March 10, 2010
2. CVRD Invitation Funding Opp to become a Solar Community, March 12, 2010
3. Correspondence with David Critchely Re: Graham Lake Swim Dock March 12, 2010
4. Invitation to meeting at Fire Hall from Don Lockett, DIVFD March 14, 2010
5. CVRD Jerri Lynn Davis Re: New Contract for Bill Mee Park , March 17, 2010
6. CVRD Ian Smith Funding Opportunities, March 17, 2010
7. Veronica Timmins Transition Town Poster Invite, March 18, 2010
8. Peter Karsten Photos and info Re: Graham Lake Swim Dock March 19, 2010
9. Denman Health Network Calendar of Meetings, March 18, 2010
10. Nettie Cotter Nomination Acceptance for AGM, March 19, 2010
11. VIRL Liaison Report, March 23, 2010
12. DIVFD copied on 3 bylaws applicable, March 23, 2010
13. First Insurance Dianne Larson, Response from Canadian Northern Shield Re: Liability Insurance, March 24, 2010
14. Request for further Information from the Ministry of Housing and Social Development re; Application for raffle ticket license, March 30, 2010
15. CVRD Parks Karin Albert and Parks Committee , Re: Stanehill Park & The Point, March 30, 2010n
16. First Insurance Agency Dianne Larson Re: Commercial Liability Policy, March 30, 2010
17. CVRD James Bast Re: Comox Valley Fire Protection Service Assessment Document March 30, 2010
18. CVRD Jerri Lynn Davis Re: Regional Strategy for Invasive Plants March 31, 2010
19. DCA Re: Graham Lake Swim Dock, April 1, 2010
20. Harlene Holm Re: Signage for Denman April 5, 2010
21. Society Annual Report Reminder from Ministry of Finance, April 2, 2010

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Out Going Correspondence:

1. CVRD Re: Motion from March 8 GM Letter of support for Emergency Generator for Denman Island ESS , March 10, 2010
2. Notice for the Flagstone and Grapevine Re: Upcoming AGM, Feb / April 2, 2010
3. Notice to all tax funded DIRA Chairs Re: Upcoming AGM, March 15, 2010
4. Correspondence and request for a meeting with David Critchely, March 14, 2010
5. First Insurance Agency Dianne Larson Re: Graham Lake Swim Dock Disclosure, March 19, 2010
6. Response to First Insurance Agency Dianne Larson Re: request for Quote for Liability March 24, 2010
6. Response to Ministry of Housing & Social Development March 30, 2010
7. Response to DCA Re: Graham lake Swim Dock, April 2, 2010
8. Notice to all DIRA Committee Chairs re: upcoming AGM, April 2, 2010

Adjourned: 10:00 p.m.

DRAFT