

# DIRA EXECUTIVE Meeting March 1, 2010

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## Old School Meeting Room,

**Executive Present:** Derek Hood, Patti Willis, Max Campbell, Liz Johnston, Moira Webster, Doug Wright

**Regrets:** Perri Gorrara, Andrew Scruton

**Call to Order:** 10:30 a.m.

**Approval of Agenda:** M/S/carried

**Approval of Minutes:** February 1, 2010, Executive Minutes M/S/carried

**Approval of Minutes:** February 15, 2010, Executive Minutes with amendments. M/S/carried

**Action Items from last meeting:** Read as reminders and checked off list.

### Incoming Correspondence:

1. A. Corddry Re: Recycling Depot on DIRA Website, February 1, 2010
2. Acknowledgement from IT Re: Building & Site Permit Lot 257, February 3, 2010
3. Bill Mee John Wigle letter to DIRA Executive, February 7, 2010
4. Dock Committee Update and Notice of Motion, February 8, 2010
5. DIVFD Re: BC Ambulance Station Agreement, February 8, 2010
6. Dock Committee Re: Raffle Fund Raising Initiative, February 9, 2010
7. DIVFD / BCAS with Motions re: Letter of Intent for new Ambulance Station, February 12, 2010
8. Ralph McCuaig Concerns Re: DIRA Funding Policy, February 13, 2010
9. R. Sitter Re: Workshop Communications Training Topics, February 13, 2010
10. CVRD Beth Dunlop response Re: DIRA Funding Policy, February 16, 2010
11. CC Concerns Re: Raven Coal to John Duncan (Max), February 15, 2010
12. DICEEC P. Gagnon Re: Agriculture Conference, February 16, 2010
13. Ian Smith in response to DIRA request for a meeting, February 16, 2010
14. C. Critchley Re: Old School Committee Reporting, February 17, 2010
15. George Morris Questions about DIRA, February 18, 2010
16. Island Coastal Economic Trust – approval of stage one application for the Dock Committee,
17. HDHCS Reminder about Health Care Networking meeting, Feb 23, 2010
18. ESS Edi Johnston Re: Community Emergency Generator, February 24, 2010
19. CVRD Re: Marie Lapp Notice of Tax Meeting March 1, February 25, 2010
20. J. Johnston Request DIRA Post Budgets on website in advance, February 28, 2010
21. DIVFD response regarding CVRD funding for ESS Generator, February 28, 2010

### Outgoing Correspondence:

1. Grant-in-Aid Application from Dock Committee, February 8, 2010
2. Grant-in Aid Application from DIRA, February 8, 2010
3. To Bill Mee Park John Wigle Re: CVRD Contract, February 10, 2010
4. CVRD B. Dunlop Re: DIRA Funding Policy, February 12, 2010
5. Grapevine Newspaper DIRA Committee Report, February 12, 2010
6. Notice of Motion for Grapevine and Website, February 12,
7. Grapevine Notice of upcoming April AGM, February 25, 2010

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8. Response to Ralph McCuaig Re: Purchasing Policy February 14, 2010
9. Response to C. Critchley Re: Old School Liaison position, February 18, 2010
10. Further response to R. McCuaig Re: Purchasing, Policy February 22, 2010
11. CVRD Re: Meeting plans & Tax Meeting, February 18, 2010
12. To B. Alaert CVRD Re: Bill Mee Park Contract, February 26, 2010
13. Re: Bill Mee Park Contract to John Wigle /Committee, February 26, 2010
14. Letter to DIVFD (from Ex Liaison) Re: Points of discussion, February 26, 2010

### New Business:

#### 1. Trails Funding (Derek)

REDI received a suggestion of a funding opportunity from Patricia Gagnon and are studying the possibility. 2010 Age Friendly Community Planning and Project Grant (up to \$20,000). Trails committee should contact Ian Smith at the CVRD as the CVRD must be the initiator of the application. (Ferry to Ferry Trail (project development) stage one) Deadline March 12, 2010. Executive agreed that this could be handled via e-mail (approval in principle via e-mail).

2. **DIRA Finance:** (Derek) Derek- advised that Lloyd no longer has his CA credentials. Lloyd has acted as a third party outside of the DIRA ranks. Audited financial statements are required when applying for grant-in-aid. (financial review and statement, not an audit).

**Motion:** Executive Motion to propose that DIRA undertake its annual financial review and statement and that we, again, contract with Lloyd Neufeld to complete the project, the cost of which should not exceed \$200.00 (Derek). *M/S/carried*

#### 3. Recreation Fund Committee (Formation) (Criteria) (Moir)

**Action:** Moira to form the committee.

4. **Swim Dock** (Not a committee of DIRA): Discussion regarding responsibility for the swim dock (insurance) as the ad hoc community group was supported by the Conservancy who gave out tax receipts for donations to rebuild the dock. DIRA will approach the Parks Committee to explore the possibility of that committee taking the swim dock under their umbrella.

**Action:** Liz will contact Peter Karsten, Chair, Parks Committee, to discuss the Graham Lake Dock issue. J Thornton will continue to do some work and provide photos etc. in trying to get insurance. Patti will contact J to let him know what we are doing and ask him for those materials. Work in progress.

#### 5. Nominating Committee & Voting/ Constitution/Notice of motion

Patti brought forward the question of who will be able to vote at the AGM – most people did renew in 2009 with a few exceptions. Executive feels that leniency, until everyone is on track, is most reasonable and therefore any member on the list who pays prior to the meeting (to catch up) is able to vote. Need a reminder to the

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membership that agendas/minutes/notices can be accessed on the website as we will not be continuing the practice of sending information via e-mail. Liz noted that at the March meeting the membership may want a secret vote on the motions. Patti also asked if candidates would be expected to make a short speech prior to the vote to fill the vacancies on the Executive. It was agreed that a short introduction speech would be appreciated but that no questions should be asked of the candidates. Patti also noted that candidates should understand that the commitment is fairly substantial and they should be willing to contribute quite a lot of time to the position.

**Action:** Moira to prepare ballots

### 6. Broom Pulling Update (Patti)

MOT has taken responsibility to remove the broom piles to a central location to stockpile until they can justify a truck to pick it up. There is money in the budget to haul immediately though not cost effectively. Not EMCON's responsibility. Doug mentioned that they can truck it to his property and he will burn it.

### 7. DIRA Administration ( Workshop ) Ron Sitter HIRRA meeting (Liz)

Liz checked with CVRD and it was indicated that DIRA Executive could go ahead and have the workshop (Ron Sitter prefers May, June, July). Hornby Island will come to discuss and advise on the possible change over to Hornby model. Patti suggested that we need to take this issue to the membership (only passed in Exec).

**ACTION:** Bring forward Motion to April Regular Meeting. (following the AGM)

### 8. Purchasing Policy Follow up (Patti)

**Recommendations:** Patti requires another meeting with Beth Dunlop - but will report to membership on the status of purchasing policy. Patti and Doug will get together to produce questions to pose to Beth Dunlop.

The Executive passed a resolution on July 7, 2008. To adopt the Denman Island Residents Association Purchasing Policy, as an interim policy, until review by the membership (asap).

**Motion:** Whereas the review is ongoing at this time, be it resolved that the Denman Island Residents Association Purchasing Policy referred to in the July 7, 2008, motion is a draft dated March 8, 2005. M/S/ *carried*

### 9. Website requests (budget) (recycling)

DIRA received an e-mail from John Johnston requesting budgets be posted on the website 2 weeks prior to AGM.

**Action:** Liz will request Committee Chairs to provide budgets 2 weeks prior to AGM to be posted on DIRA website. Annie Corddry would like to put a community document on the website

**Action:** Liz will talk to Claire about costs for additional "current events" "community services" pages.

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10.

**DIVFD**

- Edi's Letter –

**Action:** Patti will forward the letter from Chief Luckett to Edi.

**Action** – Bring forward to May, 2010, to invite Chief Luckett to attend an Executive Meeting to explain to the Exec what the Chief's responsibilities are, who he reports to . . . .

The Executive have questions regarding properties, lease, infrastructure which will require a meeting with James Bast. Patti will get a copy of the lease today for DIRA Executive as DIRA is the signatory. There are 2 property titles and Liz would like to see a document that states that the CVRD can never sell that property. Max suggested registering a lien. Patti suggested that out of the initial research DIRA has done that we request a meeting with James Bast and bring up the issue of crown land (not being disposed of) and get something in writing. Who signs the ambulance lease? Denman Island Volunteer Fire Department is not a legal entity unto itself.

**Action:** Patti will aspire to securing a meeting with both James Bast and Chief Luckett to arrive at some clarity on reporting/responsibility for DIRA.

**Action:** Patti will read the DIVFD motion to correct the Motion of September 14, 2009.

### 11. Meeting with the CVRD 3-4.30 pm.

CVRD/DIRA/Committee Chairs meeting – Doug will ask the 4 questions that have been developed for DIRA and will also ask about the Age Friendly Community Planning Grant. Each committee chair will bring his/her own questions for the CVRD.

### 12. DIRA GM March 8, 2010, Facilitation/Voting concerns Grapevine/Setup/Signs

**Action:** Liz will Chair, Housekeeping issues (membership) (Derek). No grapevine this month. Max and Doug will set up microphones 4:45 p.m.

### 13. Raven Coal - (Patti) Coal Watch public meeting March 15, 2010, 7:30 in the Community Hall.

### 14. Printer Ink – Executive Members Costs- need direction from Derek before we make a motion on this issue –

**Action:** Bring forward to April Executive meeting.

### 15. Letter from Cortez Island

**Action:** Liz will respond to the inquiry from Cortez Island.

**Adjournment: 1:32 p.m.**

