

# DIRA Executive Meeting – February 15, 2010

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Old School Meeting Room 10:30 a.m.

**Executive present:** Doug Wright, Liz Johnston, Patti Willis, Max Campbell, Moira Webster

**Regrets:** Andrew Scruton, Perri Gorrara, Derek Hood

## Agenda Items:

1. Bill Mee Park
2. Fire Department/Ambulance Station
3. Dira workshop
4. Purchasing Policy/Ralph McCuaig
5. Election/Nominating Committee
6. Ticket Raffle
7. Insurance

**Call to order:** 10:40 a.m.

**Approval of agenda:** M/S/carried

1. **Bill Mee Park** – Liz read letter from Andrew Scruton to Glenn Snook from 2007. Discussion regarding Bill Mee/DIRA bank account. Suggested signing a one year contract, continue with Bill Mee as in the past.

**Action:** Liz will write 2 letters with Patti and Doug assisting with input and edit.

**Motion:** That the Chair will write a letter on behalf of the Executive to Brian Allert CVRD with the following points regarding the contract between Bill Mee Park and CVRD.

1. One year contract.
2. Separate from Stanehill Park.
3. Signed by DIRA Executive.
4. Financial flow to continue as in previous years.

*M/S/carried*

2. **Ambulance Station** –

**Action:** Patti will pursue the issue of the September 14, 2009 motion and try to sort out what may have happened.

Regional District will be responsible for tendering process. Doug wondering if they are in agreement with what Don is proposing. Doug wondering if RD coming to Denman for tax meeting suggest that prior to them coming we could have discussion in the a.m. to discuss Bill Mee Park and Fire Department and Ambulance station. Ask them to come prepared to brief us about the Hornby model and ask what the pros and cons of that model are.

**Action:** Doug will contact CVRD (Ian Smith) and set up meeting.

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**License of Occupation:** discussion regarding whether DIRA should divest of the lease arrangement (Patti will get a copy of the lease for DIRA Executive) Liz wants letter of assurance from FD that we are covered on liability. (Patti will do initial research with the FD and then to CVRD to confirm the understanding) Suggest an executive meeting and invite the FD after she has done the initial research).

**Action:** Patti will deal with discrepancy in the motion and will try to get a clear understanding and report back.

### 3. **Communication Workshop:**

How do you create effective communication? (Ron Sitter)

**Action:** Liz will create list of topics for workshop and also discuss with Derek re costs and bring report back to next executive meeting

4. **Purchasing Policy:** Patti had responded to Ralph re purchasing policy. Liz will send e-mail to Ralph indicating that we are operating on the draft.

5. **Election/Nominating Committee:** Patti Willis – Patti will not be running for election in the next election however she will continue to work on the purchasing policy, and continue as liaison with the FD, and will attend the workshop. Doug is willing to put his name forward , Moira is unsure. Patti requested a copy of the membership list.

**Action:** Moira to send Patti membership list.

6. **Dock Committee Raffle:** in terms of a raffle it is up to the Committee. Ask that the Dock Committee notify the Executive in writing and we will respond in writing with our support.

**Motion:** That the Executive is supportive of the necessary expenditure by the Dock Committee in their efforts to carry out a raffle and they will update the membership on this initiative. *M/S/carried.*

7. **Insurance** – Municipal Insurance document - Doug Wright –Discussion of the Graham Lake Swimdock insurance situation. Patti will ask J if he will be willing to form a committee and the Executive could head up fundraising.

**Action:** Doug will send e-mail enquiring if DIRA will fit into their umbrella of coverage or if they have any suggestions for us.

**Action:** Patti will approach J. on this issue.

**Meeting adjourned:** 12:40