

DIRA Executive Meeting November 2, 2009

Executive Members Present: Liz Johnston, Perri Gorrara, Moira Webster, Patti Willis, Doug Wright, Andrew Scruton, Derek Hood, Max Campill

Observers: Sharon Clarke, Wendy Pope, and John Johnston

Call to order: 7:32 p.m. Welcome to the two new executive members Perri Gorrara and Doug Wright. Liz requested that Derek chair the meeting while we elect new Chair and Vice-Chair positions.

Nominations for Chair: Liz Johnston, Andrew Scruton

Andrew declined the nomination. Liz accepted for continuity and Patti suggested that other executive members would be willing to facilitate at some of the meetings.

Nominations for Vice-Chair: Doug Wright, Andrew Scruton

Andrew Scruton accepted the Vice-Chair position.

Derek stepped down as Chair and Liz assumed the Chair position.

Liz acknowledged and welcomed the observers.

Approval of Agenda: move #5 to #1 in New Business *carried*

Approval of Minutes of October 5, 2009: Liz/Andrew/*carried* with the following changes;

- To include the **Motion:** Other than non-contentious issues all major executive decisions should be made at the table. **M/S/*carried***
- Remove approval of Sept 14 minutes.
- With exception of committee reports no commentary to be included in minutes except at the instruction of the Executive.

Approval of Minutes of October 14, 2009: With amendments: **M/S/*carried***

- Amend to ensure that instead of the term *funding agreement* the term *divestiture agreement* is used consistently throughout the report.

Incoming Correspondence:

1. Letter and document from First Insurance Services to be provided to ILMB re; Proof of Liability Re: Lot 257 until October 27, 2009 received October 21, 2009
2. First Insurance Services Re: Concerns Re: DIRA Insurance Policy Renewal received October 21, 2009

3. Letter from First Insurance confirming Renewal of Insurance Policy with invoice and updated document for ILMB from Rep Diane Larson, October 27, 2009
4. Tenure lease for Lot 257 from ILMB with receipt of \$2,000. October 31, 2009

Outgoing Correspondence:

1. Letter to B. Rees CVRD from PC re: Adopt-a-Park October 24, 2009
2. Acceptance of Tenure Offer and Required documents with Security cheque of \$2,000. Re: Lot 257 ILMB Contact Ms. B. Biss October 23, 2009
3. Updated Proof of Liability Insurance to ILMB B. Biss October 27, 2009
4. Letter Tony Law Re: RCMP Crime Stats/Denman/Hornby October 6, 2009
5. Follow up from Andrew re Recreation Grants to CVRD October 30, 2009

New Business:

1. Dock Committee Divestiture Follow-up (John Johnston) – Tenure offer has been accepted - we now have a site for the dock. Committee meeting planned to discuss signage. Divestiture agreement should be sent off as soon as possible – Dock committee has received no response from executive with further concerns therefore the committee would like to make application for \$75,000 funding. **Motion:** This executive, based on the motion passed at the general meeting of October 19, 2009, sign off the divestiture agreement. *M/S/carried.*

Derek will contact the Credit Union regarding setting up a stand-alone account and bring information back to the Executive for discussion.

Followup from Special Meeting Report/Planning Communication Workshop. Liz contacted Ron Sitter (Hornby Island) and he agreed to facilitate a communication workshop with DIRA Executive approval. Suggested March for workshop but could be earlier or later (to include any new executive members elected in April). Suggested that a group of up to 18 could include Executive plus Committee Chairs.

2. **CVRD fiduciary responsibilities. Liz will write a letter on Executive's behalf to schedule a meeting.** Would like Patti, Derek and Liz to attend and all Executive members who are interested in attending. Liz also advised that she called the Ministry of Finance and is required to fill out form #7 to advise of the change in Executive directors.

Motion: To approve completing form #7 and send cheque for \$15 with the form. *M/S/carried*

3. Insurance policy renewal. No discussion
4. Wildlife Advisory Committee request for signage for animal crossing – no action right now – in discussion with committee. Doug Wright suggested contacting the Islands Trust Transportation Advisory Planning Committee.

5. DICEEC – Liz reported that focus groups/workshops will take place in the next 2 weeks – 5 focus groups followed by community workshop on 21st November. Patricia Gagnon, Community Coordinator, had successfully assisted the Arts Centre in acquiring a \$75,000 grant.
6. Ambulance – No action at this time – **Patti will send a response to Edi Johnston regarding her concerns about extending the lease agreement.**
7. DIRA Budget: Derek – no report since April last year. Major points as of today; chequing account \$9,438 less the following – Community Dock \$1,975 + \$500 hold back, Website \$1,000, \$2,946 DICEEC, Trails \$1,507, Bugs R Us \$347. Owe \$7,775 = Leaving DIRA with \$1,163.

Terms - \$2,260; Shares- \$2,898. Total money that DIRA has is \$6823. **Derek will provide presentation for next Monday's meeting.** He noted that he has received cheque from Peter Thompson for \$140 (from Denman Hardware) for funds from broom puller rentals.

Motion: That the Executive authorize Vice Chair Andrew Scruton with signing authority. *M/S/carried*

8. Waste Management Committee: Possible meeting with CVRD re: Deficit. Suggested that the Executive ask the WMC if they want us to set up a meeting with CVRD.
9. Liaison positions: Old School Committee, Waste Management Committee, DICEEC. Liz would like to remain as the Old School Committee liaison/Doug will liaise with DICEEC/Andrew will liaise with Waste Management Committee. **Liz will provide briefing package and inform the committees. Andrew will begin dialogue with waste management committee.**
10. Mineral Rights – will go on the agenda and will post on bulletin board –it's an Island Trust land use issue. Information only to the membership to check their property titles.
11. **2010 DIRA calendar – (Andrew)**
 - o Need worklist for everyone and assign tasks for everyone.
 - o Need clear guidelines for what recreation money is to be going for and a number of other issues.
 - o Suggested a working group on taxes - ask for volunteers and indicate that it is time sensitive (6 months) and to bring information back to the membership – 6 months
 - o Revise section 1 of the constitution (Sharon Clarke (membership committee)already doing it
 - o Tax issue could be rolled into the meeting with the CVRD **Patti will prepare questions for the meeting with CVRD.**
 - o Guidelines for Recreation Grant –**Andrew will bring suggestions to the Executive.**
 - o Work with DICEEC (Andrew) in obtaining more local control of funds. Sharon Clarke asked permission to address the Executive and spoke to the issue and suggested that the executive and the community allow the committee time to do its job. She noted that the DICEEC committee has only been active for

approximately 9 months. **Liaison (Doug Wright) will assess the situation and report back to Executive.**

- Mission Statement for DIRA – **tabled to next meeting**
12. Notice of Motion: (Harlene Holm) some confusion regarding the notice of motion. **Patti will contact Harlene to find out what her intent is and gain some clarity.**

DIRA Mailbox : No change in status of sharing the mailbox with the Waste Management Committee

Executive Report: It was agreed that the Regular General Meetings should include an Executive Report. Also agreed that the Executive Minutes should be posted at regular general meetings.

13. Regular General Meeting November 9, 2009.
- Liz will Chair
 - Max will set up
 - Derek and Patti will do the Grapevine article
 - Flowers/lamps everyone
 - Liz has the signs – Andrew will take care of signs
 - Liz will bring etiquette sign

Meeting adjourned 9:37 p.m.

Approved November 30, 2009