

Executive Meeting Minutes, Monday, September 2, 2019

Present: Ron Shepherd (Chair), Bob French, Chris Danks, Howard Stewart and Andrew Pringle

Meeting called to order at 4:00 P.M. in the Old School, Conservancy Room

1. Additions to Agenda: - Climate Emergency Initiative, and - Update to signing authorities at Union Bay Credit Union

Motion to adopt agenda with above additions seconded and all voted in favour - PASSED

2. Motion to adopt the minutes from the June 3, 2019 Executive Meeting, seconded and all voted in favour - PASSED

3. New Board Members:

Ron welcomed 2 new board members, Christine (Chris) Danks and Howard Stewart. A special resolution has been announced for members to vote at the next general meeting.

4. Bookkeeper Position:

DIRA advertised for a bookkeeper and received a response from Lyndsey Jennings. Ron, Bob and Andrew interviewed her for the position and believe she has the skills and motivation to do the job. All board members agreed she should be offered the job.

5. CVRD Housing Services Proposal:

We are unclear from Laura Busheikins email what she is asking with regard to a feasibility study to examine housing needs. Laura will provide more information at the next general meeting.

6. Denman Bus:

Keith Poteous is investigating the possibility of offering a shuttle bus between the 2 ferries during the summer and potentially other times of the year. DIRA is not involved other than to offer Keith a venue to discuss the issue with residents.

7. Water Survey:

Laura Pope has asked about the possibility of forming a temporary DIRA

committee to survey residents water needs. She will discuss this at the next general meeting to see how residents receive it.

8. Internet Committee:

The DIRA Internet Committee has raised about \$50,000 from various sources (federal/provincial/regional/denman works) which raises 2 concerns:

- a. accounting requirements, and
- b. contracting requirements.

The board is wondering whether the contracts were sole sourced or put out tender due to their size. The DIRA purchase guidelines require that all contracts over \$10,000 be put out for tender. We discussed this and as there are limited options for the services you are contracting we agreed to accept the proposed supplier provided CVRD approves the contract.

All contracts must be approved by the DIRA Executive before signing.

Ron and Andrew will work with Peter Spurr to work out mutually satisfactory accounting procedures.

9. Wild Life Advisory Committee:

The WAC is organized into specific teams and has a Deer Response Team (DRT) which deals with injured and dead deer. Members are designated and authorized by the B.C. Conservation Officer to do this. The DRT liaises with the wider committee through a co-chair or team lead person.

7. Update Signing Authorities at Union Bay Credit Union:

There was a motion that Doug Wright be removed as a signatory on the Denman Island Residents Association Union Bay Credit Union Account number 24083. That includes both the DIRA and the Community Dock sub-accounts.

There was another motion that Ronald Shepherd, Robert French, Andrew Pringle and Lyndsey Jennings be designated as authorized signatories on the Denman Island Residents Association Union Bay Credit Union Account number 24083. That includes both the DIRA and the Community Dock sub-accounts.

All voted in favour. PASSED

Meeting Adjourned at 5:15 PM