

# Executive Meeting Minutes - Monday, April 1, 2019

Present: Ron Shepherd (Chair), Bob French, Doug Wright, Frieda Werden, and Andrew Pringle

## Meeting called to order at 4:00 P.M. in the Old School, Conservancy Room

1. Additions to Agenda: Internet Committee Terms of Reference and Denman Works Grant. Community Dock CVRD Grant Application  
Motion to adopt agenda with above additions, seconded and all voted in favour - PASSED
2. Motion to adopt minutes from March 4, 2019 Executive Meeting, seconded and all voted in favour - PASSED
3. **Recreation Grant Update and Next Steps:**  
Jack Forsyth, possibly with the rest of the committee, will be attending the Rec Grant Public Meeting being held immediately prior to the DIRA AGM next week. There will be a call for nominations from the floor for additional volunteers to participate in the rec. grant process.
4. **Roads Meeting:**  
The Denman Island Roads Group (which is independent of DIRA) organized a meeting between Mainroad, Min of Transportation, and other concerned Denman stakeholders such as the Fire Department and the Health Care Society to discuss the roads. Many concerns were raised regarding the poor condition of many roads on Denman. One resident who is a part of the Roads Group said the direct line to voice complaints about specific issues seems to have worked well with quick follow-up action.  
  
To assist, the DIRA chair will investigate adding this complaint phone number and a link to the Mainroad website on the DIRA website.
5. **2019 Board Nominees:**  
Ron and Bob will be continuing in their second year of their current term. Andrew and Frieda will be running for another term. Doug will be finished at the end of this term.

6. **Year End Next Steps for Finance:**

Doug will email Ron available information for Ron to begin the year-end DIRA financial consolidation. DIRA and Community Dock bank statements are available online. Bottle Depot and Recycling financial statements need to be requested from Lyndsey. Also required are financial statements from Old School and Bill Mee.

As part of a long term plan a local bookkeeper has agreed to review the year-end consolidation (which the DIRA chair has been doing) and possibly train someone to take over year-end financial consolidation.

7. **AGM Requirements:**

Doug will organize the projector and prepare the annual reports for presentation.

Bob will present Waste Management and Bottle Depot events of interest over the past year. Ron will ask other committees to make brief non-financial presentations.

8. **Internet Committee Terms of Reference:**

Revised Internet Committee terms of reference have been posted on the website.

There was a motion to approve the revised terms of reference which was seconded and all voted in favour. PASSED

9. **Internet Committee Grant:**

Denman Works is requesting a letter of support from DIRA for the Internet Committee to apply for a \$10,000 grant to engage a company to further study internet options.

The executive generally support the concept and Ron will draft a letter of support.

In addition, we would like the Internet Committee to update residents at the DIRA meeting in May to explain the changed Terms of Reference and update the members regarding the grants requested and their use.

10. **Community Dock CVRD Grant Application:**

Doug will be submitting a Grant in Aid application to the CVRD for \$2,000 for part of an engineering study on the proposed new dock.

There was a motion to authorize the Community Dock to apply for this Grant. The motion was moved and seconded with all voting in favour. PASSED

**Meeting Adjourned at 5:15 PM**